



Dance Academy XIV
Recital Handbook 2018

Welcome to Dance Extravaganza 2018! Let this booklet be your guide to everything you need to know for show week and before! Please read over thoroughly so as not to miss anything, and as always, if you have questions let us know! We're here to make this an enjoyable experience for you and your child!!



SCHEDULE FOR RECITAL WEEK



****PLEASE KEEP IN MIND ALL THINGS ON THIS PAGE ARE REHEARSALS. THEY ARE NOT EXPECTED TO RUN PERFECTLY AND ARE USED TO GET TIMING AND COSTUMING ISSUES RESOLVED AND THE BUGS OUT SO WE CAN HAVE A GREAT PERFORMANCE.**

Tuesday, May 29-

Dress Rehearsal for levels 1, 3, 5, Musical Theater, Choreo, Worship Dance, & Performance Team

- Rehearsal at the studio
- Students should arrive at scheduled time at the studio in costume- no hair and makeup
- This rehearsal will not go in show order, but age order so the younger girls don't have to be out so late.

Everyone is free to leave after last dance. Please do not arrive until your scheduled time.

TIMES: Level 1 Ballet, Tap, Jazz, Acrobat, Worship Dance, Musical Theater & Hip Hop Classes 5-6pm, Level 1 Pointe, Modern, Lyrical, Performance Team 6-630pm, Level 3 Classes 630-7pm, Level 5 Classes 7-730pm, Choreography 730-8pm

Wednesday, May 30-

Dress Rehearsal Show 1&3

- Rehearsal at the studio
- Costumes are required- makeup is not. All students should come with their costumes somehow labeled with their name, along with proper tights and shoes.
- This rehearsal will go in age order. Please do not arrive until your scheduled time, and dancers are free to leave after last dance.

TIMES: Friday & Wednesday Beginner Dance (ballet first), 5-530, Monday and Thursday Beginner Dance (ballet first) 530-6, Level 2 6-7pm, Level 4 7-8pm, Level 6 8-9pm

Thursday, May 31, Show #2

- Dress Rehearsal at Memorial Auditorium, Shippensburg University
- Proper costumes, tights, and shoes are required- makeup may be worn if desired.
- This rehearsal will go in show order. We will start promptly at 5 regardless of whether or not all students are present.
- If you wish to take pictures/videotape any performances your child is in, dress rehearsal is the time to do that. Parents are not allowed backstage unless helping in order to give the students a better feel for how show night is going to run and cut back on commotion backstage.
- All students must stay until the end of rehearsal to practice the bow at the end.
- For safety purposes, we will hold all level 1 dancers on stage at the end of their bows until they are collected by a parent or guardian.

Friday, June 1, 5-630: Show 1, 645-8: Show 3

- Dress Rehearsal at Memorial Auditorium, Shippensburg University
- Proper costumes, tights, and shoes are required- makeup may be worn if desired.
- This rehearsal will go in show order. Beginner dance and any comp dances that are in the first show must be there ready to go at 5:00pm. Students in the 3rd Show should arrive at 630 and be ready to perform at 645.
- 8:00pm is an approximation of the time we will be completed. Please plan on anytime between 8-830 if we have any timing issues.
- If you wish to take pictures/videotape any performances your child is in, dress rehearsal is the time to do that. Parents are not allowed backstage unless helping in order to give the students a better feel for how show night is going to run and cut back on commotion backstage.
- All students must stay until the end of their rehearsal time to practice the bow at the end.
- For safety purposes, we will hold all beginner dancers on stage at the end of their bows until they are collected by a parent or guardian.
- No student is permitted to leave backstage until the show is completed.

Schedule for Recital Day & Recital Rules

Saturday, June 2.

Show #1 will be at 10:00 am, Show #2 at 1:00 pm, Show #3 at 6:00pm

- Students in show #1 must arrive at 9:00AM. Doors will open at the same time. Students in the show #2 must be backstage by 12:00. Students in the show #3 must be backstage by 5:00pm. Parents should drop their children off at the stage or in the lobby- no parents are permitted to remain backstage for safety purposes
- No student is permitted to leave backstage until the show is completed.

Recital Rules

- In order to have all students uniformed, there is a standard of makeup that must be worn. All students must have makeup because the stage lights will “wash out” the face. After all the hard work your child put into dancing this year, you want to see their face. All female students must have black eyeliner, mascara, brown eye shadow, a mauve heavy blush, and red lipstick.
- Stage makeup is about 50 xs heavier than everyday makeup. There is a makeup tutorial on the website under “Resources”. For squirmy children (like I was) eyeliner and mascara may be skipped, but I highly recommend against it.
- We are selling a makeup kit from Merle Norman with all of the colors recommended if desired. Forms to purchase are available in the lobby.
- Merle Norman cosmetic professionals will also be doing makeup for anyone interested the day of the recital for a small fee. Signups to have professional makeup application will be in the lobby in May.
- There is no food or drink allowed in the auditorium or backstage aside from water and the snacks provided by the studio. This is not only the rule of Memorial Aud, but in the best interest of your dancer as well. In the past, we have had red drink spilled on white costumes, grease stains on costumes, and soda messes. It gets chaotic backstage, and we do not want anyone’s year of hard work ruined by a spill or accident. Anyone found with food or drink will be asked to throw it away or finish it outside
- Please be kind!! Backstage are fellow dancers, teachers, helpers, and staff of Memorial. There are a lot of people back there, but everyone has one job- making this recital the best one yet! We ask all dancers and parents be kind to one another and the staff backstage to help things go as smoothly as possible.
- If you wish to de-wrinkle any costumes before the show, the best way to do that is to hang them up in the bathroom during a hot shower and let them steam out. For tutus, hang them upside down when not in use to preserve fluffiness.
- All costumes/tights/accessories must be labeled with student names.
- There is to be NO JEWELRY worn to the recital. If a student has jewelry on, they will be made to remove it before the show. If your child recently had their ears pierced and cannot remove the earrings, they may be covered with a band-aid or foundation may be applied on top of the earring.
- Students are not to wear any underwear due to lines and bulkiness under the costumes.
- NO NAIL POLISH.
- Girls must have their hair in a bun unless otherwise instructed.
- ALL FEMALE STUDENTS MUST WEAR TIGHTS WITH THEIR COSTUMES – NO EXCEPTIONS. _

Tuesday, May 29				Wednesday, May 30				Thursday, May 31			
Rehearsal at Studio, Costumes Only				Rehearsal at Studio, Costumes Only				Dress Rehearsal at Memorial Aud.			
5-6pm	Level 1 Ballet, Tap, Jazz, Acro Hip Hop, Musical Theater, Worship Dance			5-530pm	Friday & Wednesday Beg Dance			5-730ish	Rehearsal Show #2		
6-630pm	Level 1 Pointe, Lyrical/Contem Modern, Performance Team			530-6pm	Monday & Thursday Beg Dance			Students Must Stay Until Full Show is Ran			
630-7pm	All Level 3 Classes			6-7pm	All Level 2 Classes						
7-730pm	All Level 5 Classes			7-8pm	All Level 4 Classes						
730-8pm	Choreography			8-830pm	All Level 6 Classes						
Students Free to Leave after last dance				Students Free to Leave after last dance							
Friday, June 1				Saturday, June 2							
Dress Rehearsal at Memorial Aud.				SHOW DAY!!!							
5-630pm	Show #1			9am	Students Backstage for Show #1						
645-830pm	Show #3			10am	Show #1 Begins						
Students Must Stay Until Full Show is Ran				12pm	Students Backstage for Show #2						
				1pm	Show #2 Begins						
				5pm	Students Backstage for Show #3						
				6pm	Show #3 Begins						

Tight/Shoe Requirements

Beginner Dance: Ballet- tan tights/pink shoes, Tap- Tan tights/ black tap shoes
 Ballet - Tan tights/pink ballet shoes
 Tap- Tan tights/black tap shoes
 Jazz & Musical Theater- Tan tights/ tan jazz shoes
 Jazz Level 4+- Tan tights/toe paws
 Hip-Hop - Tan tights/sneakers
 Lyrical/Contemp & Worship Dance- Tan tights/half sole lyrical shoes
 Modern & Acro - Tan tights/barefoot*

Tan tight specifics: We do not specify a particular color of tan tights, and I know there are several shades out there. Please try to match the shade closest to your child's skin tone. "Light Suntan" is the color we buy for sale at the studio most often- it goes with the largest majority of skin tones- but it's not a required color. Also, please either order from the studio or purchase from a dance store for tights. There is a distinct and noticeable difference between dance tights and women's everyday tights. These can be purchased online through discount dance.com and dancewearsolutions.com

*For these classes, please have either stirrup or capri dance tights. These dances require exposed feet and the convertible tights bunch up too much for performances when you roll them up.

Companies We Partner With

Recital Flowers

Recital flowers will be sold by Hope Valley Gardens. They are placing orders before the recital only, and order forms will be at the studio starting in May.

Dance Extravaganza DVD

This year's DVD will be assembled by Sarah Yoh. There are forms will be in the lobby starting in May and at the recital to order a DVD through her.

*Hope Valley Gardens, Sarah Yoh, Shippensburg University, and Hanns On Portraits are all companies we partner with in order to provide the best recital experience for you and your child. They are not directly affiliated with or representatives of DAXIV. If you have questions or concerns about their products, please contact them directly.

RECITAL ORDER 2018

Actual order within the show is subject to change.

Showtimes are final.

Show 1

Pump
Beg Mon Ballet
Beg Wed Tap
Worship Dance
Beg Thurs Ballet
Still Your Girl
Beg Fri Tap
Burn It Up
Int
Caged
Beg Mon Tap
Beg Wed Ballet
Musical Theater
Beg Thurs Tap
Beg Fri Ballet
Queen

Show 2

Jazz 5
Ballet 1 415
Jazz 3
Modern 3
Mini Lyrical
Pointe 1
HH 1
Tap 3
Acro 1 415
Ballet 5
Lyrical 1
Rockette
HH 5
Tap 1
Acro 3
Pointe 3
Mini Jazz
Acro 1 5pm
Black Balloon
Bleed the Same
Piano
HH 3
Jazz 1
Lyrical 3
This Little Light
Suspicious
Ballet 3
Ghost
Ballet 1 630
Production

Show 3

Acro 4
Ballet 2
Jazz 6
Modern 1/2
Adult Contemp
Tay Choreo
Insomnia
Ballet 6
Jazz 2
Corporate
Ballet 4
HH 2
Madelyn Solo
Intermission
Tap 4
Eliza Solo
Happy Together
Tap 2
HH 4
Acro 2
Jazz 4
Ashton Solo
Pointe 2
Performance Team
Corinne Choreo
Look at Me
Lyrical Contemp 2
500 Miles



Love Notes



Due April 30- Please turn this form into the box in the lobby or email to Miss Amanda ONLY. Do not place in payment box or send using any other electronic method. With all the forms of contact, chances are large that it will get lost.

We will have a recital program/memory book that will be given at the recital. If you wish to have a note published in the book to your child, please detach the form below with the information you would like.

We will also be asking business if they would like to place ads in the book. If you know of a business would like to advertise, let us know and we can get you another copy of this form. Businesses may also pay to send notes to a specific child (i.e. if you want to ask your place of employment to place an ad, you can combine that with the note to your child and put the business logo somewhere on the note). All notes will be professionally assembled and include a dance picture of the child, or children. If you would like to include a logo, please email it to danceacademyxiv@gmail.com. If you would like to include a picture of your own of your child (their first dance recital from ten years ago, etc) please email it to the above address as well. Please do not give us any actual pictures to scan- we are seared to death of losing something so precious. Thank you!

Student Love Note Form

Student(s) Name: _____

Note: (Continue on seperate sheet if needed) _____

Please Check:

Full Page (\$50.00) _____

Half Page (\$25.00) _____

1/3 Page (\$15.00) _____

Please attach payment to this form. Thank you!!

Extra Information

Please read and fill out if any of these are applicable to you. If so, return to the same location as the love notes in the lobby. Thank you!

Please list child's name if this is their first recital with us: _____

Please list child's name is this is their 5th recital with us: _____

Any special considerations for backstage for your child? Dietary restrictions or allergies? _____

Dance Academy XIV

Summer Dance Class Registration

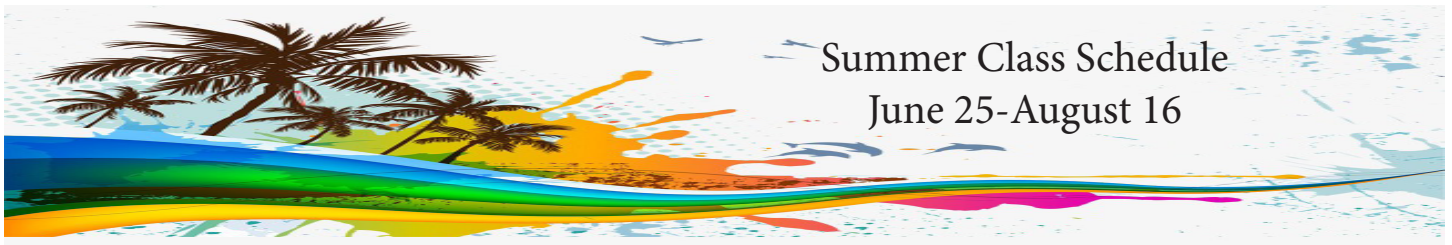
Student Name: _____

Age & Birthday: _____ Phone Number: _____

Full Address: _____

Parent(s)/Guardians: _____


Classes Desired: _____



Monday			Tuesday		
5-545	Beg Jazz	Adult Bollywood	5-545	Beg Tap	
545-630	Beg Dance	Beginner BW(ages 6-10)	545-630	Int/Adv Tap	
630-715	Beg Dance	Adv BW (ages 10+)	630-715	Musical Theater	
715-8	Int Jazz				
8-845	Adv Jazz				
Wednesday			Thursday		
5-545	Adv Ballet	Beg Leaps and Turns	5-545	Beg Acro	Adv Hip Hop
545-630	Beg Ballet	Adv Leaps and Turns	545-630	Int/Adv Acro	Beg Hip Hop
630-715	Int Ballet/Prepointe	Conditioning			
715-8	Pilates				

Private lessons available over the summer with any instructor. Private schedule will be posted and first come first serve on May 8 at 5:00pm in the upstairs lobby.

Privates starting summer 2018 and forward- \$20/half hour



2018-2019!

In an effort to always keep providing the BEST experiences we can, we have so many exciting things planned for the next dance year!!

*Several of our teachers are going getting additional training and certifications this summer- watch on facebook and instagram for all their adventures!

*We are adding a new dance room for our beginner dancers with an awesome princess theme, and incorporating an amazing new beginner dance curriculum that includes a fun monthly dance adventure, sticker, and goal charts for every student!

*We are working on adding several new classes into our schedule... including Bollywood, a Leaps, Turns, & Conditioning class, and possibly a pre-hip hop for ages 3-5. More concrete details about these classes will be listed in our May newsletter!

*Fun recital theme for next year already in the works!!

And SO MUCH MORE!!!

We are aiming for smaller classes next year and will start putting wait lists on some of our classes- so get in your registration forms early to secure your spot for next year!

Pricing and Payments

We will still be continuing our pricing structure from this year with the all inclusive tuition, so classes will continue as:

\$50/month for one class/week

\$25/month each additional class/week

Reminder, your all inclusive tuition include registration fee, one free costume per class*, and recital fee!

A great deal!

Schedule will be posted by start of summer classes

Don't miss our best deal of all- paying up front for the year in advance!

Yearly Payments:

If you pay by July 1st- you receive 15% off your tuition for the year
(Possible savings of over \$350)

If you pay by August 1st, you receive 10% off your tuition for the year
(Possible savings of about \$250)

If you pay by Sept 1st, you receive 5% off tuition for the year
(Possible savings of about \$125)

*Free costume dependent on at least six months of paid classes- extra fees may be accessed for registrations after December. Competition and Performance Team not included in free costume. The only other extra fees through the year are optional (competition and performance team) and/or paid out directly to other companies, such as our recital pictures, DVDs, and recital tickets.



Dance Registration Form 2018-2019

Student Name: _____ DOB/Age: _____

Address: _____

Parent/Guardian: _____

Email Address: _____ Phone Number: _____

Emergency Contact & Relationship: _____

Phone Number: _____

Classes Desired & Anticipated Level
(We will contact you with level discrepancies)
Please Circle

Ballet 1, 2, 3, 4, 5, 6

Musical Theater

Jazz 1, 2, 3, 4, 5, 6

Worship Dance

Tap 1, 2, 3, 4

Bollywood 1, 2

Acrobat 1, 2, 3, 4

Adult Bollywood

Hip Hop 1, 2, 3, 4, 5

Adult Contemporary

Modern 1, 2, 3

Lyrical/Contemporary 1, 2, 3

Beginner Dance

Performance Team

Leaps, Turns, & Conditioning

Competition Team (Pending Audition)

Pointe 1, 2, 3 (with instructor approval)

Choreography (High School Sophomores+)

Photograph Release: I agree to allow photographs of myself/ my child taken during class time, in the studio, or at an outside event to be used for Dance Academy XIV's advertising or publication media purposes.

Signature: _____ Date: _____

I have enrolled my child or myself in a program of physical activity offered by Dance Academy XIV. I hereby affirm that I am or my child is in good physical condition and does not suffer from any disability that would prevent or limit participation in this dance program. I hereby release Dance Academy XIV, Amanda Chesnut-owner, her family, and her instructors from any claims, demands, and causes of action arising from my or the above named person's participation in any of the above stated programs, and I hereby release Dance Academy XIV, Amanda Chesnut-Owner, her family or instructors, from any liability now or in the future concerning illness, soreness or injury however caused occurring before, during or after participation in any program offered at Dance Academy XIV at any time, while in the vicinity of the premises of the above stated business, or in any activity sponsored, represented, or organized by Dance Academy XIV for any reason. By signing, I hereby affirm that I have read and fully understand and agree with the above waiver.

Signature _____ Date _____

I understand that I am responsible for all monthly or yearly tuition payments depending on payment schedule. If payment is not made by the 15th of each month, a \$15 late fee will be added. These payments are non-refundable for any reason and neglect in payment of said tuition will result in termination of my child from dance programs at Dance Academy XIV.

Signature: _____ Date: _____

Studio Policies: Please review and agree to our studio policies:

1. Parking lot- DO NOT EVER LET YOUR CHILD PLAY IN THE PARKING LOT.
2. Send your student(s) to the studio prepared for class- Have the student(s) dressed appropriately for the class they are attending.
3. Parents are only allowed to view classes on respective parent viewings.
4. Before and after class- Most classes start as a class ends. Please gather your child and be prepared to leave the building after class is over. Please be courteous to the class that comes after your class is over.
5. Communication- Please contact Miss Amanda by phone, email, or facebook with any concerns. Teachers have to teach classes and should not be contacted to deal with problems- they should be addressed only by the studio owner.
6. All students and parents are to show respect for their instructors and each other. We have a "no drama" policy. This includes demeaning conversations, criticizing performances of others, negative attitudes, back talking, not listening, and any other behavior that divides the Dance Academy XIV family. Disciplinary action will be taken if ignored.
7. I understand that all fees paid are non-refundable for any reason.

Signature: _____ Date: _____